

## 2017-2018 TRANSFER APPLICATION GUIDE FROM SYRIA

All documents, translated either into Turkish or English, should be uploaded as copies of the original ones to the application system. Original copies are to be submitted upon acceptance at the registration process.

**Online Application Link:** <http://isoyataygecis.cu.edu.tr>

**ATTENTION: Candidates must upload the PDF files of the documents listed below to the online application page. Diplomas and the transcripts with more than a page must be uploaded as a single PDF file.**

- 1. Application Form:** The application form must be filled out online. Photographs must be jpeg format and be taken within the last six months; it must reflect the clear view of the face without beard. Otherwise, it cannot be accepted.
- 2. Noterized and Translated copy of the University Transcript:** The document obtained from university that includes the courses, grades, credits taken.
- 3. Course Descriptions:** Course descriptions must be translated into Turkish. It does not need to be noterized.
- 4. High School Diploma:** Copies of the original as well as the translation of diplomas (in Turkish) must be submitted. The Equivalence Document, which shows that the applicant's diploma is equal to Turkish high school degree and can be obtained from the Ministry of Education in Turkey or the Turkish Embassy of the related country, is not required to be submitted during application. Applicants who are accepted must present the "Equivalence Document" during registration.)
- 5. Official High School Transcript:** Applicants must submit a copy of their official transcripts which show the courses and the grades and are approved by their school administration. The transcript must be submitted either in Turkish or English along with a copy in the original language. The students those graduated from Syrian high schools does not need to submit transcript.
- 6. Turkish Language Certificate (TÖMER):** Turkish language certificate is not compulsory at the application.
- 7. Copy of passport:** Applicants are required to submit a copy of the passport's page with the photo. It does not have to be approved. The candidates residing in Turkey are required to add the copy of the Residence Permit Card. Turkish citizens shall submit their national identity cards. The candidates with dual citizenship must also submit the IDs of the both citizenships. Syrian candidates can apply with their refugee/AFAD/introduction cards.