

ÇUKUROVA UNIVERSITY

ASSOCIATE AND BACHELOR DEGREE PROGRAMS

INTERNATIONAL STUDENT ACCEPTANCE AND ENROLLMENT GUIDE

Section I

Purpose, Scope, Foundation and Definitions

Purpose and Scope

Article 1. (1) The purpose of this guide is to regulate the terms for application and, acceptance and enrolment in Çukurova University on the basis of the international student quota reserved by the Council of Higher Education for departments/programs of faculties/conservatoires/higher education schools/vocational higher education schools.

The guide encapsulates provisions regarding the terms for international student candidates' application, acceptance and enrolment in Associate and Bachelor degree programs at Çukurova University.

Foundation

Article 2. (1) The guide is prepared on the basis of;

- a) The Law No. 2922 dated 14/10/1983 on the foreign students studying in Turkey,
- b) The regulation published in the Official Journal No. 18740 dated 30/04/1985 on the foreign students studying in Turkey,
- c) The General Assembly Resolution dated 17/03/2010 of The Council of Higher Education,
- d) The Law No. 6287 published in the Official Journal No. 28261 dated 11/04/2012.

Definitions and Abbreviations

Article 3. (1)The abbreviations used in the guide and their referents are as follows:

- a) Unit: Faculty, conservatoire, higher education school or vocational higher education school that will accept international students
- b) ÇUÖS: Çukurova University International Student Selection Exam
- c) TRNC: Turkish Republic of Northern Cyprus
- d) ÖSYM: Turkish Republic Student Selection and Placement Center
- e) Presidency: The Presidency of Çukurova University
- f) Senate: The Senate of Çukurova University
- g) T.R.: The Republic of Turkey
- h) TÖMER: The Center for Teaching Turkish
- i) International Candidate Student: The student who has the essential characteristics for application as stated in the guide and makes an application
- j) International Student: The student accepted on the basis of the terms stated in the guide

- k) International Students Office: The unit affiliated to the Presidency of Çukurova University
- l) University: Çukurova University
- m) Administrative Board: The Administrative Board of related units
- n) YADYO: The School of Foreign Languages

Section II

Application Terms, Examinations and Base Scores, Documents Necessary for Application, Quotas, Evaluation, Education Terms, Enrolment and Starting the Education

Application Terms and Examinations

Article 4. (1) Provided they are graduates or studying in the final year of high school, the application of those candidates who hold the exam scores indicated in Appendix I and have the following characteristics will be accepted. Those who:

- a) are of foreign nationality,
- b) certify that they have been allowed by the Ministry of Internal Affairs to expatriate themselves from Turkish citizenship despite being a Turkish citizen by birth, and their children registered in the expatriation document yet not in the age of majority who certify that they have the document regarding the use of given rights in accordance with the Turkish Citizenship Law (As the 7th article in the Turkish Citizenship Law No.5901 states the provision that “(1) The child born, in or out of Turkey, of a Turkish mother/father in the union of marriage is a Turkish citizen.”, it will be beneficial to check The Turkish Citizenship Law for those candidates who will apply for the acceptance quotas from abroad.),
- c) were previously of a foreign nationality yet have later acquired Turkish citizenship, and those holding dual nationality in the same process,
- d) are of T.R. nationality but have completed their whole high school education in a foreign country excluding TRNC (including those who have completed all their high school education in Turkish schools located in a foreign country excluding TRNC),
- e) as someone of TRNC nationality; those who have GCE AL exam scores while residing and having completed their high school education in TRNC as well as those who have GCE AL exam scores while having enrolled and received education in colleges and high schools in other countries between 2005-2010.

2) Applications of the following candidates will not be accepted. Those who:

- a) are of T.R. nationality and have completed their whole high school education in Turkey or TRNC,
- b) are of TRNC nationality (excluding those who have GCE AL exam scores after having completed their whole high school education in TRNC as well as those who have/will have GCE AL exam scores after having enrolled and received education in colleges and high schools in other countries between 2005-2010),
- c) have dual nationality whose first nationality is T.R. by birth as defined in Article 1 Clause b,

- d) have dual nationality, one of whose nationality is TRNC (excluding those who have GCE AL exam scores after having completed their whole high school education in TRNC as well as those who have/will have GCE AL exam scores after having enrolled and received education in colleges and high schools in other countries between 2005-2010),
- e) are of T.R. nationality while receiving their high school education in one of schools within the Embassies located in Turkey and in foreign high schools located in Turkey, or have dual nationality whose first nationality is T.R. by birth as defined in Article 1 Clause b,

3) The application of those who have the following special characteristics determined by the university will be accepted:

- a) International students who have the exam scores that have worldwide acceptance and are stated in Appendix 1,
- b) Having received their education and completed high school in Turkey, those students of a foreign nationality who have OSYM exam scores,
- c) Those who have been placed in an equivalent program in their country by their national scores,
- d) Those who have base scores indicted in Appendix 1 from ÇUÖS exam which is administered at the university.

Examinations and Base Scores

Article 5. (1) For those students who will be accepted from abroad to be apply for the programs at the university, the list of national and/or international examinations they should take depending on the program they will apply and the base scores that should take are given in Appendix 1.

- 2) The validity period for the tests which are of the university entrance exam status (SAT, OSYM, CUOS, OMU-YOS) is 2 years.
- 3) The examinations which have the status of completing high school (Abitur, International Baccalaureate, GCE, MATURA, International Science Olimpiads) are indefinitely valid.
- 4) The base scores for the examinations given in Appendix 1 can be changed by the resolution of the Senate. If necessary, this list will be renewed by the Senate.

Terms of Application

Article 6. (1) Application requirements, dates, documents determined by the Senate and quotas approved by the Council of Higher Education will be announced on the University website in the dates stated in the academic calendar.

- 2) Applications will be made within the determined dates to Çukurova University International Students Office via post, e-mail, individually or online from the University website.
- 3) Application documents that arrive after deadline due to any delay will not be taken into account.
- 4) Application of the candidates that do not fulfill the requirements will not be considered for evaluation.

Documents Required for Application

Article 7. (1) The following documents are required for application:

- a) Application form (Candidates can at best apply for 5(five) programs)
- b) A copy of the valid examination scores document received from one of the exams indicated in Appendix 1
- c) A copy of high school diploma, or for those who have not received their diplomas, a copy of the official document given by the secondary education institution they study, which shows the date they will graduate
- d) A copy of the transcript translated into Turkish or English which indicating overall grade point average
- e) Copy of passport
- f) A photo
- g) Application fee document
- h) A copy examination result document

2) Application of the candidates that do not fulfill the requirements will not be considered for evaluation.

Quotas

Article 8 (1) Having been determined by the board of related units, international student quotas are approved by the Senate and reported to the Council of Higher Education. The international student quota for each program is determined such that it is no lesser than 2% and no more than 35% compared to the number of students declared in ÖSYM in the previous year.

2) The quotas are announced on the website of the International Students Office.

3) The university is free to fill (or not) the announced quotas.

Evaluation

Article 9. (1) Evaluation and placement of the candidates whose application has been accepted will be centrally made in the following way by the committee established by the Presidency:

- a) The candidates' exam scores indicated in Appendix 1 are transformed to relative achievement levels, and a single total score is derived by applying coefficients depending on the exam type. The candidates are placed in the vacancies as formal and fill-in in accordance with their total scores and preferences.
- b) For the evaluation and placement of candidates applying for programs that accept students on the basis of special gifts, enrolment and acceptance regulations of the related units are followed.
- c) Students placed in a program taught in Turkish are asked to provide Turkish proficiency document and for them, conditions of TÖMER are followed.
- d) Students placed in a program in which courses are taught in a foreign language or a minimum 30% of the courses are taught in a foreign language are asked to provide foreign language proficiency document and for them, conditions of YADYO are followed.
- e) Having met the requirements for application does not necessitate acceptance to the program.

Announcement of Results

Article 10. (1) Placement results are announced on the website of the University within the dates indicated in the academic calendar, and an acceptance letter is sent via e-mail to the candidates to ask them notify whether they will enroll or not. The candidates who notify that they will enroll are sent an official acceptance letter designed by the International Students Office so that they can get visa. The candidates who do not notify their enrolment within the predetermined dates are not allowed to enroll and instead, the candidates in the fill-in list will be placed to the vacancy. After the results are approved by the Presidency, they are announced to the candidates, the units they have applied for and the Council of Higher Education.

Enrolment and Required Documents

Article 11. (1) The following documents are required for enrolment:

- a) The original copy of high school diploma
- b) Certificate of equivalence received from Embassies or Consulates of Turkish Republic, or Turkish Republic Ministry of Education which indicates that the high school diploma is equivalent to the diplomas received from Turkish high schools
- c) The original copy of document indicating graduation grade point average and its copy translated into Turkish or English and confirmed by Embassies or Consulates of Turkish Republic
- d) The original copy of the examination score used in the application and its copy translated into Turkish or English and confirmed by Embassies or Consulates of Turkish Republic
- e) The confirmed copy of the Official identity card or passport page indicating ID information
- f) Bank document confirming the payment of the contribution fee
- g) Student Visa that will be received from Embassies or Consulates of Turkish Republic (excluding TRNC citizens and those who have completed their high school education in Turkey)
- h) 6 passport photos
- i) Foreign language and Turkish proficiency documents that have international validity (if any)
- j) Identity number for foreigners
- k) A document indicating that the candidate has an income over the fee to continue his/her education

2) It is imperative that the original copies of the required documents be provided so that enrolment can be done.

3) Candidates who are entitled to enroll yet do not enroll within the given dates are considered to miss out on the chance of enrolment.

Starting and Continuing Education

Article 12 (1) Students who have won the university and are placed in a Turkish program are required to fulfill the following requirements for Turkish proficiency level in order to start education in the program:

- a) To have a document received from centers offering Turkish training recognized by Çukurova TÖMER or YÖK, which indicates that the candidate has been successful
 - b) To be successful from the Turkish proficiency test administered by Çukurova TÖMER at the beginning of education year
 - c) Turkish proficiency levels are evaluated in the following way:
 - 1- C2, C1 and B2 levels: The level of Turkish is sufficient and they start their education in the program they are entitled to register.
 - 2- A1, A2 and B1 levels: Their level of Turkish is not sufficient to start their education. Those in such a situation attend Turkish language classes given at Cukurova TOMER. When they raise their level of Turkish to B2 or above, they start their education in the program to which they are entitled to register.
 - d) Students who have graduated from high school teaching in Turkish are not asked for Turkish proficiency document.
 - e) Students placed in programs where the medium of instruction in all the courses is English have to raise their level of Turkish to A2 until they graduate.
 - f) For Turkish proficiency levels of students who are entitled to the programs in which a minimum 30% of the courses are taught in a foreign language, 12 (1)-c article of the guide will be followed.
 - g) Students placed in programs where 75% of the courses is given in English like English Language Teaching, French Language Teaching, and German Language Teaching to start their education must submit the TOMER certificate that shows their level of Turkish at B1 level.
- 2) Students placed in a program in which courses are taught in a foreign language or a minimum 30% of the courses are taught in a foreign language are required to document their language level. With this purpose, the students are required to fulfill the following requirements:
- a) Candidates who are entitled to a program teaching in English are required to provide English Proficiency Document (TOEFL, IELTS, YDS) or take the Preparatory Class Proficiency Test. For students who cannot provide English proficiency document, are not accepted despite the document or have failed the Preparatory Class Proficiency Test, the Çukurova University Higher School of Foreign Languages Preparatory Education Regulation will be followed. Students who apply from a country where the official language is English or have graduated from schools where all courses are taught in English are not required to provide English proficiency document.
 - b) Students who are entitled to English Language Teaching Department are required to fulfill one of the following foreign language requirements or take the Preparatory Class Proficiency Test administered by Çukurova University Higher School of Foreign Languages. For students who cannot provide English

proficiency document, are not accepted despite the document or have failed the Preparatory Class Proficiency Test, the Çukurova University Higher School of Foreign Languages Preparatory Education Regulation will be followed:

Proficiency scores for English are TOEFL 550, Computerized TOEFL 213, TOEFL IBT 79, IELTS 6,5.

- c) Students who are entitled to German Language Teaching Department are required to document their German proficiency at least at A2 level or pass the preparatory class proficiency test administered by the related unit. Students who apply from a country where the official language is German or have graduated from schools where all courses are taught in German are not required to provide proficiency document.
 - d) Students who are entitled to French Language Teaching Department are required to document their French proficiency at least at A2 level or pass the preparatory class proficiency test administered by the related unit. Students who apply from a country where the official language is French or have graduated from schools where all courses are taught in French are not required to provide proficiency document.
 - e) Students who cannot improve their proficiency in the language in which they will be trained to the required level cannot start their education until they receive the essential language proficiency document.
 - f) Preparatory period is not considered in the education period.
- 3) Students who wish to transfer to another program, should have a success point no less than the lowest success point of the program they wish to transfer to, within one month following enrollment, at the end of the 1st semester or 2nd semester and provided that there are empty quotas and they may apply for only one time.
- 4) Transfer applications from another university are subject to the Çukurova University Directives Regarding Transfer Principles Between Associate and Bachelor Degree Level Programs.

Section III Varied and Final Provisions

Contribution/ Education Fee

Article 13 (1) The education fee that will be received from international students accepted to the university is determined by the managing board of the university in accordance with “Terms for International Student Acceptance” decided in the Higher Education Council meeting dated 17/03/2010.

Other Provisions

Article 14. (1) With respect to issues related to education and examinations, international students are subject to the provisions of Çukurova University Education and Examination Regulation.

2) In cases where there is no provision in this guide, the decisions of the Higher Education Council, the Senate and related units as well as other legislation provisions are to be applied.

Abatement

Article 15. (1) With this guide, “Çukurova University International Student Application and Acceptance Guide” accepted by the Senate’s resolution No. 05-02 dated 5 March 2013 is abated.

Promulgation

Article 16. (1) This guide comes into force by the date it has been accepted.

Implementation

Article 17. (1) This guide is implemented by The Presidency of Çukurova University.

Appendix 1

BASE and TOP ACHIEVEMENT TEST SCORES to BE TAKEN into ACCOUNT in THE SELECTION of INTERNATIONAL STUDENTS to ÇUKUROVA UNIVERSITY

Secondary School Grade Point Average

1. For applications to be taken into account, individuals are required to have received a secondary school grade point average equivalent to 50 out of 100.

University Entrance Exams

1. For associate degree programs, to receive a score of 140 in the relevant score type from YGS, and for bachelor degree programs, 140 or higher in the relevant score type from LYS.
2. To receive a total of at least 1000 and at least 500 in Mathematics from SAT-1 (Scholastic Assessment Test).
3. To receive at least 21 from ACT (American College Testing).
4. At least 40 points should be achieved in the ÇÜÖS exam for application to bachelor degree programs and 30 points for application to associate degree programs.

A Level Examinations/ High School Completion Examinations

1. A score of at least 4 points should be achieved from the ABITUR exam (students with results from the Allgemeine Fachhochschulreife and Fachbezogene Hochschulreife may not apply to Faculties of Medicine, Dentistry, Pharmacology and Law),
2. To have IB (International Baccalaureate) diploma and a diploma point of at least 28 3. To have the French Baccalaureate diploma and a diploma point of at least 12
4. Provided that there are at least 3 exam results from the GCE AL exam related to the applied program, a grade of at least C should be achieved for Faculty of Medicine/Dentistry, at least C for Engineering/Law, at least D for other bachelor degree programs and at least E for Vocational Academies.
5. To have Austrian Matura Reifezeugnis Diploma and a diploma point of 2,5 out of 5
6. To have Italian Diploma di Maturita and a diploma point of 60 out of 100

Other

1. To receive gold/ bronze/ silver medal from international science Olympics recognized and participated by TÜBİTAK

Table 1. Base and Top Achievement Test Scores to Be Taken into Account in the Selection of International Students

EXAMINATION/ GRADE POINT AVERAGES		Base Score	Top Score
1	ÖSYM	140	500
2	SAT I	1000	1600
3	ÇUÖS	40	80
4	ABITUR	4	1
5	ACT	21	36
6	IB	28	42
7	French Baccalaureate Diploma	12	20
8	GCE AL (At least 3 exam results in the field of the program of application)	E (40)	A+ (100)
9	Austrian Matura Reifezeugnis Diploma (Revers Scale)	2,5	4
10	Italian Diploma di Maturita (Revers Scale)	60	100